GOSH Training

How to report an evacuation and emergency or drill

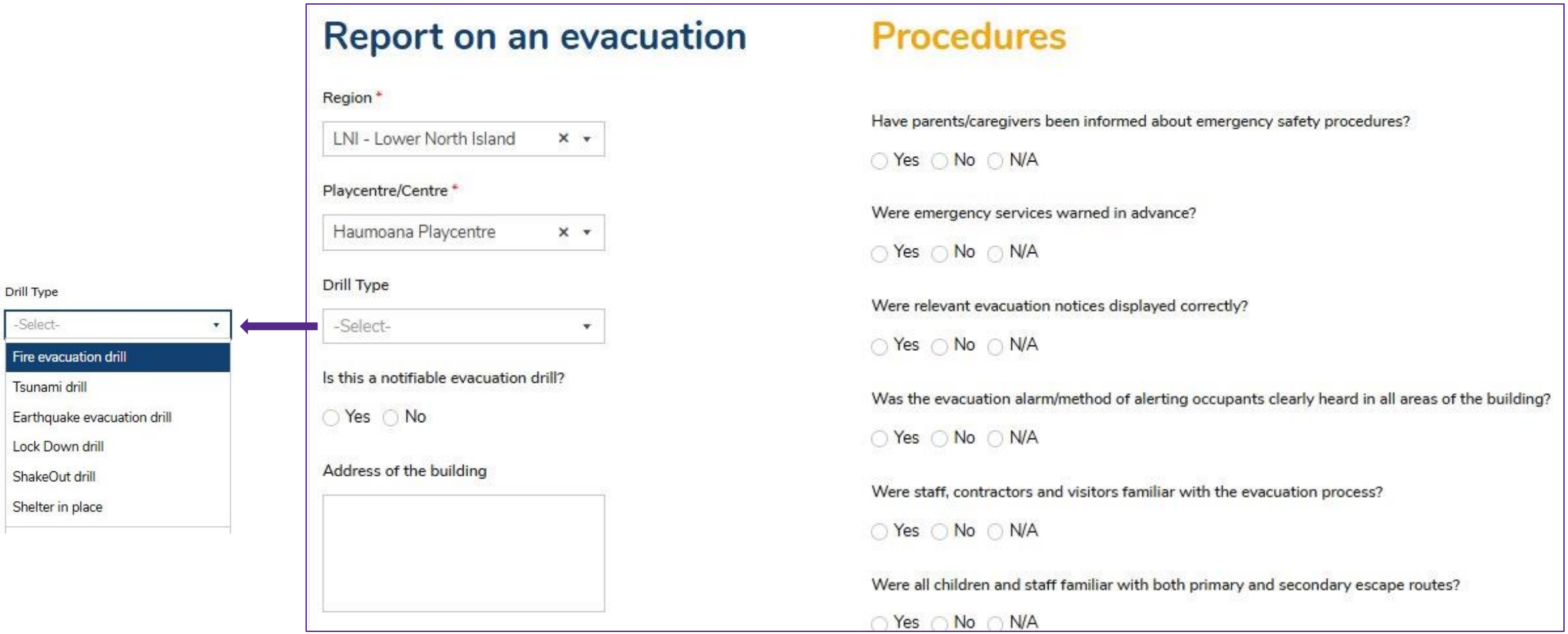
Welcome to our Village

Playcentre

Step 1. Select **Complete…**

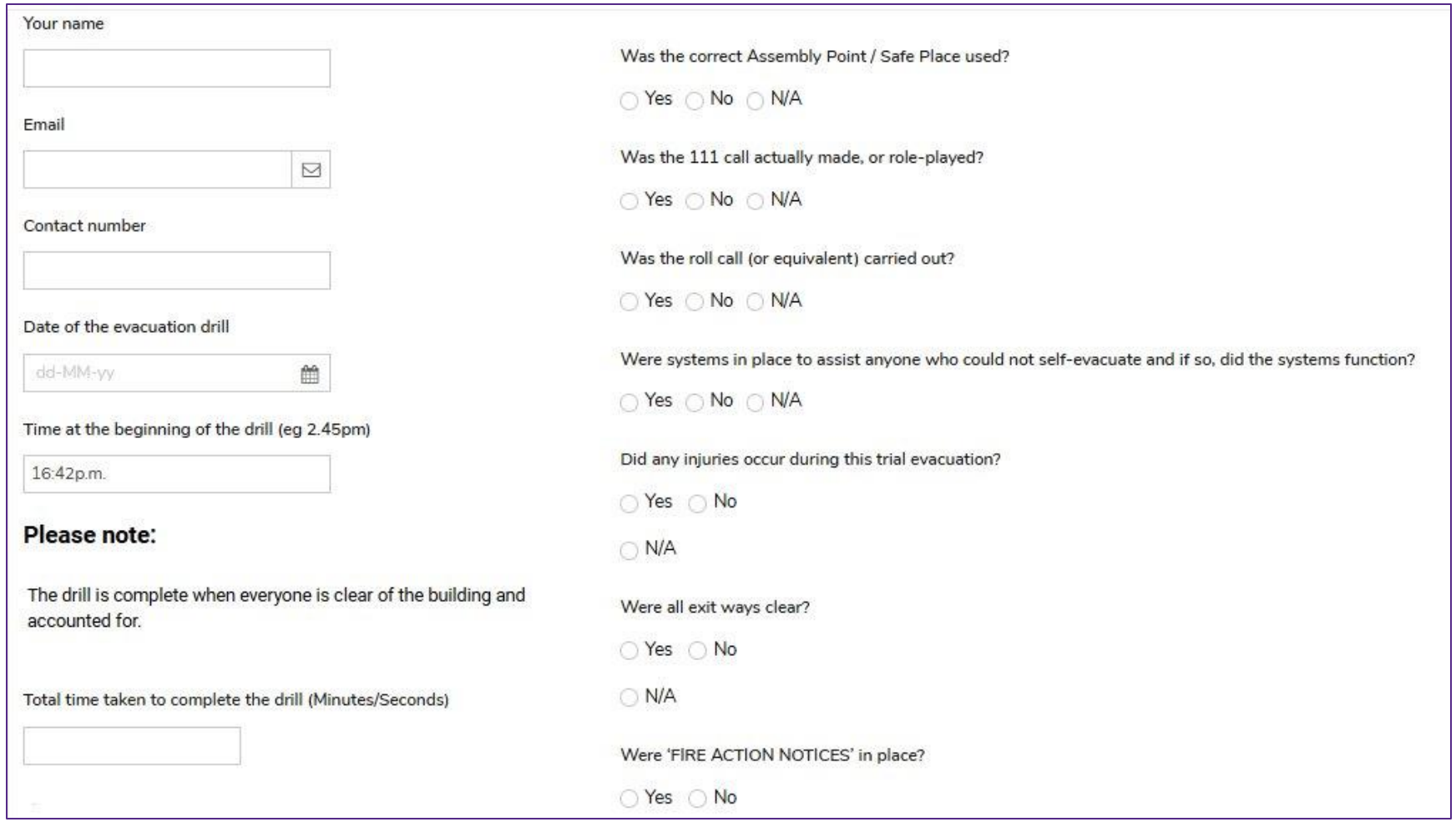
Step 2. Select **Evacuation and emergency report**

Step 3. **Report an evacuation** at a Playcentre



Step 4. Fill in the details

Enter your centre email



Your name

Email

Contact number

Date of the evacuation drill

dd-MM-yy

Time at the beginning of the drill (eg 2.45pm)

16:42p.m.

Please note:

The drill is complete when everyone is clear of the building and accounted for.

Total time taken to complete the drill (Minutes/Seconds)

Was the correct Assembly Point / Safe Place used?

Yes No N/A

Was the 111 call actually made, or role-played?

Yes No N/A

Was the roll call (or equivalent) carried out?

Yes No N/A

Were systems in place to assist anyone who could not self-evacuate and if so, did the systems function?

Yes No N/A

Did any injuries occur during this trial evacuation?

Yes No

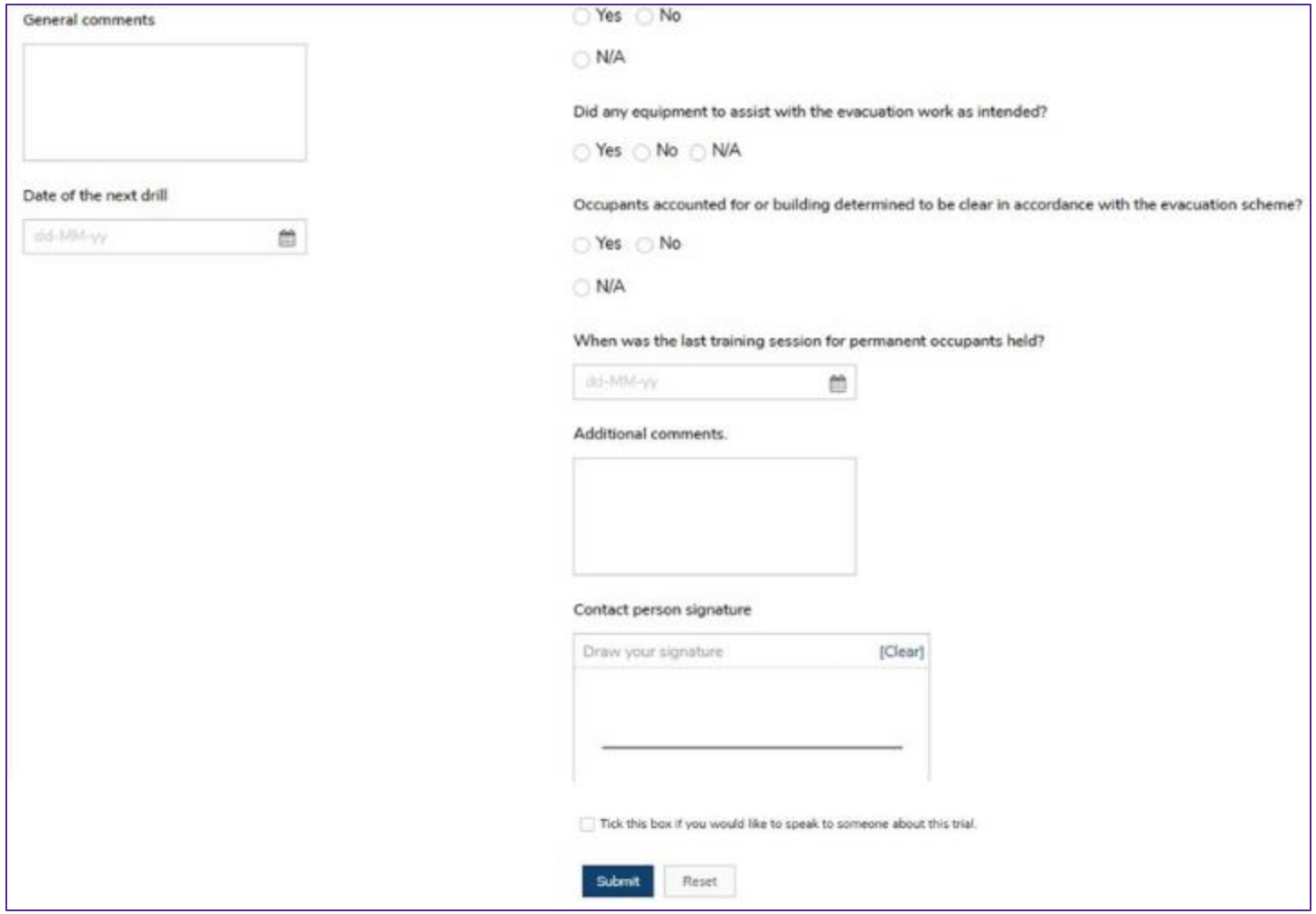
N/A

Were all exit ways clear?

Yes No

N/A

Were 'FIRE ACTION NOTICES' in place?

Yes No

Step 5. Complete and **Submit**